

IBEW LOCAL 401

- Out of Work Book, Day Book, must be present to receive a referral.
- Sign in person between 9:00 a.m. to 12:00pm and 1:00pm to 5:00 p.m.

First Sign-In must be in **Person!**

- ***You must Re-Sign in person the month of January***

Dispatch is at 8:30 a.m. Dispatch will remain open until 11:00am each day or the job is filled.

- Resign before 5:00 p.m. on every 2nd Thursday and following Friday of each calendar month in person, fax or e-mail
(no phone calls accepted).
- Name, Signature (not required for email), date, card # and local union # must be included.

| In Person | <u>Fax</u> | E-Mail |
|------------------------------------------------------------------------------|--------------|-------------------------------------------------------------------------------|
| IBEW Local Union 401 2713 E. 4 th Street Reno, NV 89512 | 775-329-5101 | <u>IBEWLu401Resign@gbis.com</u> |

Resigns must be **received**, **not** sent, by the end of the business day on Resign Day! It is your responsibility.

Short calls will be 80hrs or 14 calendar days or less (overtime is not included) through no fault of the employee. You must sign back on the Out of Work Book in person and must have term slip (RIF), within 4 calendar days to keep your place on the Out of Work Book.

HAVE A NICE DAY!!!!!!!



2009 & 2010 Resign Dates:

2009

November 12 & 13

December 10 & 11

2010

January 14 & 15

February 11 & 12

March 11 & 12

April 8 & 9

May 13 & 14

June 10 & 11

July 8 & 9

August 12 & 13

September 9 & 10

October 14 & 15

November 11 & 12

December 9 & 10